

February 2025

Dear LDO/CWO Selectee,

Congratulations on your selection! We are proud to have you as a new member of the Aviation Mustang Community, an elite group of naval officers. Hopefully, the information provided here will answer some of the many questions you may have at this time.

Your first assignment will be preselected by your detailer based on an evaluation of current billet requirements, personal desires, and your background. The New Accession Checklist will provide most of the information we need for planning your first assignment as a commissioned officer. Generally, you can expect to be assigned a sea-tour with a squadron or ship, and possibly overseas. Tour lengths vary from twenty-four to thirty-six months. Overseas tour lengths are set by DOD and are listed in the Military Personnel Manual (MILPERSMAN 1300-308).

Enroute to your first assignment as a Commissioned Officer, you will attend the Officer Indoctrination Course in Newport, Rhode Island. Other training appropriate for your assignment will be included in your initial orders. Orders issued by COMNAVPERSCOM will come to you by message about three months prior to your commissioning date. Read your orders carefully, and then call if you have any questions on their content.

Ensure that you familiarize yourself with our website, particularly the Detailer’s Corner, billets and job openings sections at: <https://www.mynavyhr.navy.mil/Career-Management/Detailing/Officer/Pers-43-Aviation/LDO-CWO/>

The Limited Duty Officer/Chief Warrant Officer Community Manager’s Website contains valuable information in planning your professional development. The information can be obtained at:

<https://www.mynavyhr.navy.mil/Career-Management/Community-Management/Officer/Active-OCM/LDO-CWO/>

Please complete the New Accession Checklist and e-mail at your earliest convenience to [Melinda.s.weeden.civ@us.navy.mil](mailto:Melinda.s.weeden.civ@us.navy.mil) . If you have any additional questions, please contact the administrative assistant for further details. Your Aviation LDO/CWO Detailers are: CDR Higingbotham, DSN: 882-3968 or Commercial (901) 874-3968 and LCDR Kesterson, DSN 882-3948 or Commercial (901) 874-3948. The Administrative Assistant is Mindy Weeden, DSN 882-3964 or Commercial (901) 874-3964.

Congratulations again! We look forward to working with you.

Mindy Weeden Douglas A. Kesterson Michelle V. Higingbotham

CIV USN LCDR USN CDR USN

PERS-432V PERS-434E PERS-434D

**General Information**

**Aviation LDO/CWO Detailers:**

CDR Michelle Higingbotham Designators:

DEPARTMENT OF THE NAVY 633X, 639X

COMMANDER, NAVY PERSONNEL COMMAND 733X

PERS-434D

BLDG 791 ROOM D106

5720 INTEGRITY DRIVE

MILLINGTON TN 38055-4320

[michael.j.feldhues.mil@us.navy.mil](mailto:michael.j.feldhues.mil@us.navy.mil)

LCDR Doug Kesterson Designators:

DEPARTMENT OF THE NAVY 631X, 632X, 636X

COMMANDER, NAVY PERSONNEL COMMAND 731X, 732X, 736X

# PERS-434E

# BLDG 791 ROOM D106

5720 INTERGRITY DRIVE

MILLINGTON TN 38055-4320

douglas.a.kesterson2.mil@us.navy.mil

**Administrative Assistant:**

Mrs. Mindy Weeden

DEPARMENT OF THE NAVY

COMMANDER, NAVY PERSONNEL COMMAND

PERS-432V

BLDG 791 ROOM D106

5720 INTEGRITY DRIVE

MILLINGTON TN 38055-4320

melinda.s.weeden.civ@us.navy.mil

\* If you received enlisted orders or official notification of orders you should contact your enlisted detailer for cancellation.

\* An Officer FITREP is required for the period from your commissioning date to the date of your detachment from your present command, even if it is a “Not Observed” report.

\* Complete the enclosed paperwork and e-mail to [melinda.s.weeden.civ@us.navy.mil](mailto:melinda.s.weeden.civ@us.navy.mil) , **please do no contact your detailer until the specific date provided to you.** If you have any questions or concerns, please contact the administrative assistant.

\*All prospective LDOs/CWOs (including those on carriers) MUST contact TSC Great Lakes 60 days prior to the commissioning date at: [M\_GRLK\_TSCEOPP@NAVY.MIL](mailto:M_GRLK_TSCEOPP@NAVY.MIL) Provide your name, your commissioning date, the name of your command, your contact information, the name of your CPPA, and your CPPA’s contact information.

\* Ensure you return your Oath of Office paperwork promptly as outlined in the Commissioning package and forward a copy to Mindy.